



INFORMATION NOTE

**United Nations Expert Group Meeting on
Improving Migration Data in the Context of the
2030 Agenda for Sustainable Development and
the Global Compact for Safe, Orderly and Regular
Migration**

1-3 JULY 2019

NEW YORK

UNITED NATIONS HEADQUARTERS, NEW YORK

These information notes have been compiled to assist you in the preparation for your trip to New York to participate in the **United Nations Expert Group Meeting on Improving Migration Data in the Context of the 2030 Agenda for Sustainable Development and the Global Compact for Safe, Orderly and Regular Migration, 1-3 July 2019**.

We would appreciate any comments or suggestions that you have on how to improve these.

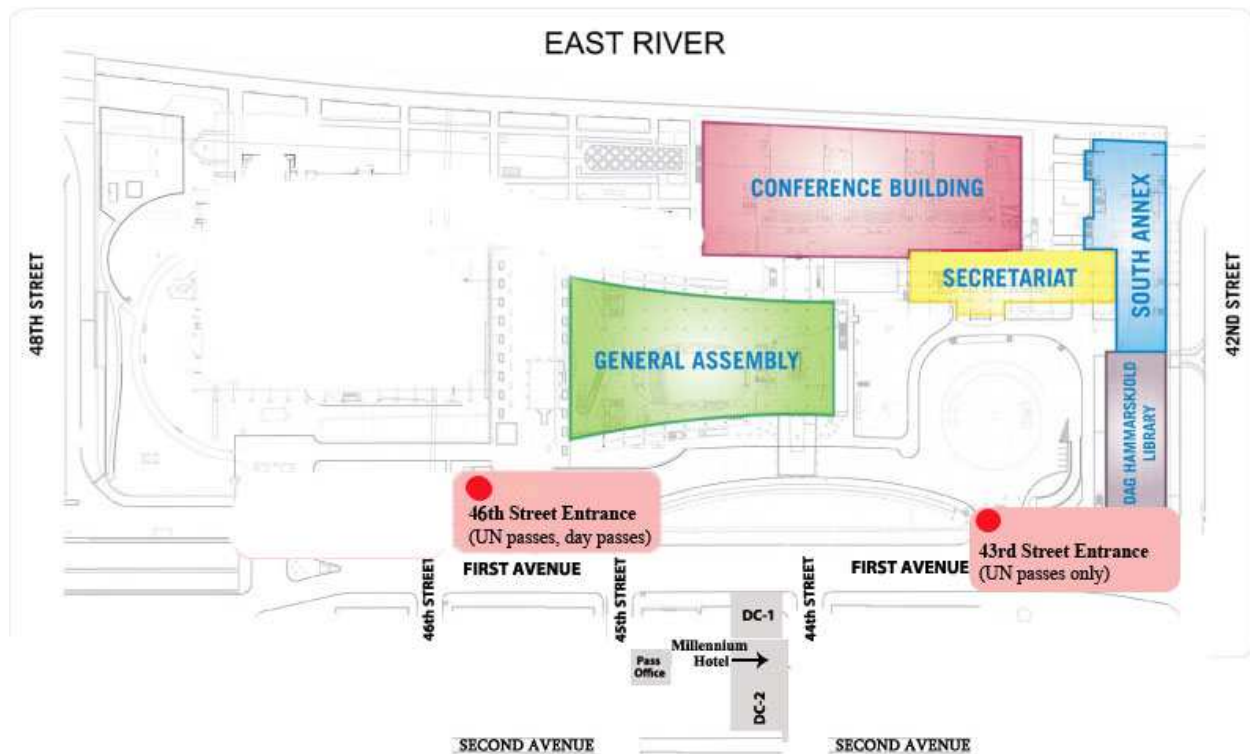
ADMINISTRATIVE ARRANGEMENTS FOR THE MEETINGS

The Expert Group Meeting on Time-Use Statistics will be held from **1-3 July 2019** at the United Nations Headquarters **Conference Room 5** in New York. Further information about the access will be provided in due course to participants.

Identification Badges and Grounds Passes

UNSD will arrange badges and ground passes for the duration of the meeting. More information will be provided in due course.

Map of United Nations Vicinity



Address and Contact Numbers

Ms. Haoyi Chen
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Ms. Lingyan Hu
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Phone: (1-917) 367-2896
Email: hu2@un.org

Working Language(s) of the meeting

The Meeting will be conducted in English only. No interpretation will be available.

GENERAL INFORMATION

Immigration Requirements

Participants should contact relevant United States of America embassies or consulates on visa requirements and obtain the appropriate entry permit where necessary as early as possible.

The official notification letter is generally sufficient to be used as supporting documentation for visa (entry permit) request. Please contact us, should there be any issues with obtaining visa for the purpose of attending this event.

Hotels

Participants will make their own hotel reservations. When making reservations, participants may wish to inquire about special rates for attending a United Nations conference and for hotel shuttle buses to and from airports. Please note that hotel reservations will only be guaranteed with a credit card.

Participants can contact hotels directly and make reservations. If you need assistance you should contact American Express, United Nations New York, (Tel. 1-877-418-9652, Outside the US: 1-336-291-1394, Fax. 1-917 967 9693 and Email unsec@aexp.com).

Participants can also contact your country's Mission to the United Nations which may be able to assist you. Contact details for missions can be found at <http://www.un.org/en/member-states/index.html>>. Participants should make the necessary reservations at least one week prior to the event.

UNITED NATIONS HOTEL LIST *

| Hotel Name | Hotel Address | Telephone |
|---------------------------|--------------------------|--------------|
| Affinia | 155 East 50th St | 212-751-5710 |
| Affinia Dumont | 150th West 34th St | 212-481-7600 |
| Algonquin | 59 West 44th St | 212-840-6800 |
| Ambassador | 140 East 63rd St | 212-838-5700 |
| Ameritania Hotel | 230 West 54th St | 212-247-5000 |
| Amsterdam Court | 226 West 50th St | 212-459-1000 |
| Beekman Hotel | 3 Mitchell Place | 212-355-7300 |
| Benjamin | 125 East 50th St | 212-753-2700 |
| Bentley | 500 East 62nd St | 212-644-6000 |
| Crown Plaza Hotel | 304 East 42nd St | 212-986-8800 |
| D/Tree Metropolitan | 569 Lexington Ave 53rd | 212-752-7000 |
| Eastgate Tower Hotel | 222 East 39th St | 212-687-8000 |
| Envoy Club | 377 East 33rd St | 212-481-4600 |
| Fitzpatrick | 141 East 44th St | 212-784-2520 |
| Grand Hyatt New York | Park Ave , NY, NY | 212-883-1234 |
| Hemsley Middle Town | 148 East 48th St | 212-755-3000 |
| Hemsley New York | 212 East 42nd St | 212-490-8900 |
| Hemsley Park Lane | 36 Central | 212-521-6239 |
| Tudor Hotel | 304 East 42nd Street | 212-986-8800 |
| Marcel | 201 East 24th St 3rd Av. | 212-696-3800 |
| Melrose Hotel | 140 East 63rd St | 212-838-5700 |
| Millenium Un Plaza | 1 Un Plaza | 212-758-1234 |
| Moderine | 243 West 55th St | 212-397-6767 |
| Paramount Hotel | 235 West 46th St | 212-764-5500 |
| Pod Hotel (Pickwick Arms) | 230 East 51st St | 212-355-0300 |
| Pod Hotel | 145 East 39th St | 212-865-5700 |

****When making hotel booking, please ask for "United Nations special rate"***

Search engines to find hotels in New York

- www.agoda.com/
- www.kayak.com/hotels
- www.expedia.com/
- www.booking.com/Hotels

Reviews of hotels in New York

- www.yelp.com/
- www.tripadvisor.com/NewYorkCity

Airports and transportation in New York

There are 3 major airports serving New York City. They are:

1. John F. Kennedy International Airport: <https://www.jfkairport.com/>

Located in Queens, New York, about 15 miles from Midtown Manhattan.

2. LaGuardia Airport: <https://www.laguardiaairport.com/>

Located in Queens, New York, about 8 miles from Midtown Manhattan.

3. Newark International Airport: <https://www.newarkairport.com/>

Located in New Jersey, about 16 miles from Midtown Manhattan.

Subway and bus stops close to the United Nations:

By subway: Number 4, 5, 6 or 7 trains to Grand Central Station, then walk east three blocks on East 42nd Street to 1st Avenue.

By bus: buses M15 and M15 Select stop in front of the United Nations on 1st Avenue.

New York City taxis are available from any destination.

OTHER LOGISTICAL INFORMATION

Food

The following food options are available at the United Nations Headquarters:

Riverview Cafeteria

Secretariat – 4th Floor

M-F: 8:00am - 3:00pm

Lobby Café

Secretariat Lobby – 1st Floor

M-F: 8:00am - 5:00pm

Vienna Café

Conference Building – 1st Basement

M-F: 8:00am - 6:00pm

Café de la Paix

Secretariat – 1st Basement

M-F: 11:30am - 4:00pm

North Delegates Lounge

Conference Building – 2nd Floor

M-W: 9:30am - 7:00pm

Thr: 9:30am - 8:00pm

Fri: 9:30am - 10:00pm

Delegates Dining Room

Conference Building – 4th Floor

M-F: 11:30am - 2:30 pm

Visitors Cafe

General Assembly – 1st Basement

M-F: 9:00am – 6:00pm

Sat: 9:00am – 5:00pm

***Please note:**

Monday, 1 July 2019 – Friday, 6 September 2019 - Delegates Dining Room will be closed.

Wednesday, 3 July 2019 – All Cafés will close at 3.00 p.m., except for Vienna and Visitors' Cafés, which will close at their regular schedule time of 6.00 p.m.

Various restaurants are also available within a short walking distance of United Nations Headquarters.

Electric Plug and Socket

The electric power in United States is 110V and the plug types used are either type A, or type B. Participants are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the Secretariat will not be able to provide these. In case of need, adapters can be purchased from shops in the city dealing in electronic and electrical items.

Type A



Type B



Post Office

The United Nations has postal services in the basement of the UN complex. The office is located near the UN Gift Shop. Hours: 9:00 am-5:30 pm.

Banks

The closest bank to the United Nations Secretariat is Chase Manhattan Bank, located at the corner of East 44th Street and 1st Avenue (open from 8 a.m. to 4 p.m.). There are ATMs and foreign currency exchange at the bank, as well as ATMs on UN premises (e.g. UN Visitor Centre in the basement of the General Assembly).

Money

The majority of ATMs (Automated Teller Machines) networks in New York City are linked to a network that most likely includes your bank at home. Hence, you would be able to make a cash withdrawal if you have a cash card (ATM Card) that offers **Cirrus** (<http://www.mastercard.com/atmlocator/index.jsp>) or **Plus** (www.visa.com/atm), the 2 most popular networks. There are fees and daily limits associated with withdrawing money using the above networks. Please check with your bank at home for this information.

Traveller's cheques are another good and safe alternative. Be sure to keep a record of their serial numbers, so you are ensured a refund in case they are lost or stolen. The 3 most popular traveller's cheque providers are **American Express** (American Express branches, www.americanexpress.com), **Visa** (Citibank branches), **MasterCard** (Thomas Cook Currency Services).

Credit Cards are a convenient way to pay for transactions. **American Express, Visa** and **Master Card** (among others) are accepted virtually everywhere in New York.

Time

For the time difference between New York and your country, please refer to <http://www.timeanddate.com/worldclock/>

Weather

To check for current weather condition in New York, please refer to <https://weather.com/weather/today//10017:4:US>

Medical services

Participants are responsible for making their own insurance arrangements, including life, health and other forms deemed appropriate. The United Nations does not take responsibility for the ill health of any participants during their stay. Medical attention is available during regular working hours from 9:00 a.m. to 5:00 p.m. at the UN Secretariat (5th floor).